



STAR Project Update

DMA Supervisor Conference

10.19.15

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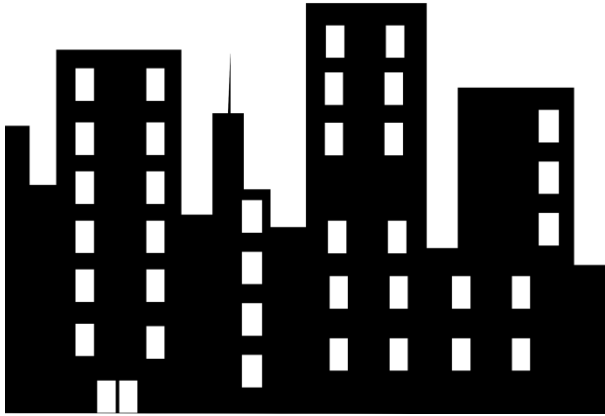
Jeffrey Whittow

Topics

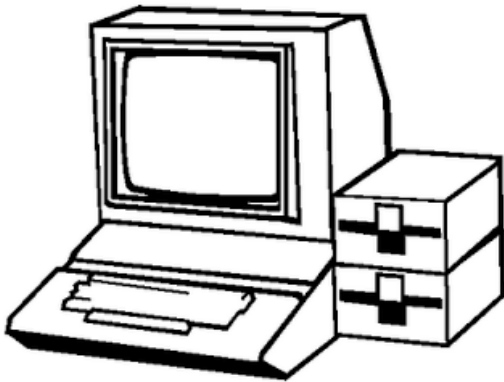
- **Why STAR?**
- **State STAR Project Status & DMA's Status**
- **Effect of STAR on most DMA employees**
- **Training**
- **Questions**



Why STAR?

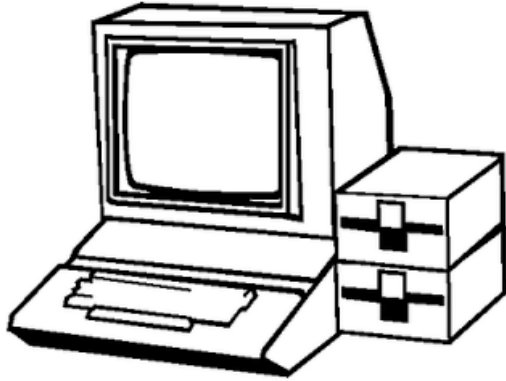


The state of Wisconsin has 60+ different agencies and/or departments.



These agencies and/or departments have 120+ different IT software programs.

Why STAR?



These different software programs are used for critical processes such as:

- Human resources
- Payroll
- Finance
- Procurement
- Budgeting
- Reporting

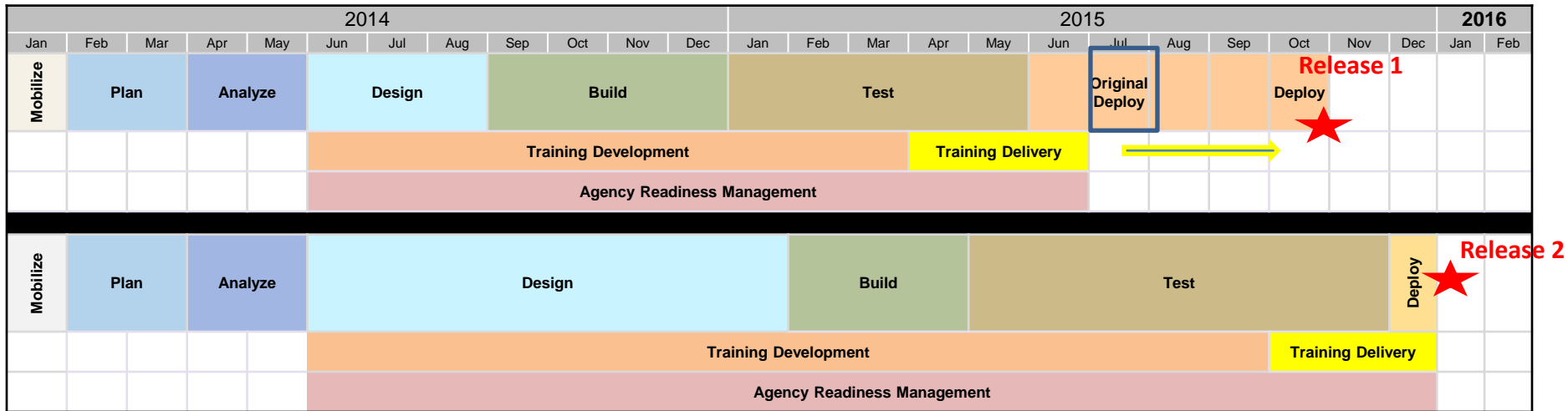
Problem: Most of these systems have become **old** and **outdated** and it's difficult to find coders and other IT professionals to up date these systems to meet the needs of today's agencies. Also these systems are not able to “**talk to**” one another (integrated).

Advantages of implementing STAR

1. Increased efficiency and decreased cost since each agency won't have to purchase, maintain and support its own administrative systems.
2. Agencies will be able to share documents faster since they will all be on one system.
3. Over a 10 year period, the state expects to realize approximately \$99, 647,853 in net savings.



STAR Timeline Overview

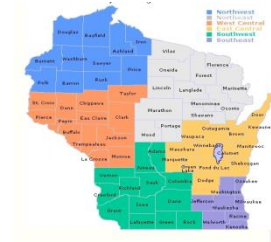


- Release 1 (R1):
 - Finance and Procurement
- Release 2 (R2):
 - HCM: HR, Benefits and Payroll; “Self-Service” Functions

How will STAR affect the majority of DMA employees?

All employees and supervisors who:

1. Submit travel vouchers



2. Use P-cards, and



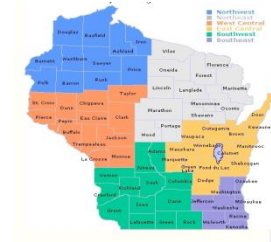
3. Enter in work hours



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December 2015 - DRAFT

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	1	2	3	4	5
	Payroll Processing Week					
	R2 Training ILT Delivery					
		ETF Final Conversion file	Completion of Payroll in WisPER	Begin R2 Cutover		
6	7	8	9	10	11	12
Complete R2 Cutover	PeopleSoft Open for Administrative Users for manual data entry					
	R2 Training ILT Delivery					
13	14	15	16	17	18	19
	Payroll Processing Week					
	PeopleSoft Open for Self Service Users					
	R2 Training ILT Delivery					
		Final Payroll in WisPER				
20	21	22	23	24	25	26
	PeopleSoft Open for Self Service Users					
				Christmas Eve	Christmas	
27	28	29	30	31	1	2
	Payroll Processing Week					
	PeopleSoft Open for Self Service Users					
		First Payroll in PeopleSoft		New Year's Eve		

Training for the new “Time and Labor System”

Information for Supervisors ...

1. PTA web will no longer exist for employees.
2. All state DMA employees must use the new “Time and Labor” module in PeopleSoft
3. Unfortunately training and access for this new module is still in process/development, therefore no agency is able to start training their staff on this yet.
4. The training, once available will have a short turn around time before employees will be expected to use it.

Training for the new “Time and Labor System”

5. Once DMA has subject matter experts and trainers ready to train, DMA supervisors and staff need to be as flexible and supportive of getting their staff to these trainings and/or using training aids (called Job Aids).

Changes to Human Resources due to STAR...

1. Employee benefit deductions will be taken in the month they are due...not the month before.
2. Bi-weekly deductions like health, life, long-term care, AD&D, Dental, VSP and Short-term Disability will be split between and deducted from the first two pay checks of every month....not taken from one check as is the current practice.
3. All employees are expected to use Direct Deposit. Those that choose not to can sign up for a debit card that will be loaded with his/her pay.

Changes to Human Resources due to STAR...

4. LTE's will be allowed only 1039 hours NOT the current 1043.
5. Employees are encouraged by STAR to enter their work hours at the end of each day. All hours should be submitted by Friday of the week worked.

Starconnection.wi.gov



Welcome to the STAR Project Website

[Project Overview](#) [Finance](#) [Procurement](#) [HR/Payroll](#) [Budget](#) [Business Intelligence](#) [Training](#)



Efficient
Modern Technology
Streamlined Workflow
Integrated
User-Friendly

THE STAR PEOPLESOFT FINANCE AND PROCUREMENT SYSTEM IS LIVE FOR TRANSACTIONAL PROCESSING

STAR PeopleSoft Finance and Procurement system is available at <https://starfin.wi.gov/psp/starfin/>.

Communications

[Project Information](#) [STAR News](#) [Webinars](#) [Outages and Maintenance](#) [STAR Support Organization](#) [Frequently Asked Questions](#)

News Flash!

CONNECT TO THE STAR FINANCE AND PROCUREMENT PRODUCTION ENVIRONMENT

IAM USER NAME AND PASSWORD ARE NEEDED TO LOGIN TO STAR

***USERS NEED TO BE ON THE STATE NETWORK TO ACCESS STAR FOR FINANCE AND PROCUREMENT PROCESSING:**
[HTTPS://STARFIN.WI.GOV/PSP/STARFIN/](https://starfin.wi.gov/psp/starfin/)

***USERS MAY ACCESS TRAVEL EXPENSES TO ENTER OR VIEW:**
[HTTPS://TRAVELEXPENSE.WI.GOV](https://travelexpense.wi.gov)

Links

- [Expense Reporting Portal](#)
- [PeopleSoft Finance and Production Environment](#)
- [Business Support SharePoint](#)
- [Security Change Request FAQ](#)
- [STAR Project Sandbox](#)
- [Workstation Requirements](#)
- [STAR ELM](#)
- [Job Aids](#)
- [STAR R2 Training Course Catalog - NEW!](#)



Questions?